

**WAYS AND MEANS PERSONNEL/HUMAN SERVICES  
COMMITTEE OF THE WHOLE  
AGENDA**

**TUESDAY, FEBRUARY 11, 2025**

**4:00 PM**

**COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING**

**PAGE NO.**

- I. CALL TO ORDER (COMMITTEE CHAIR CRETE)**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. CHANGES TO AGENDA**
- V. APPROVAL OF AGENDA**
- 46-48 VI. MINUTES (1/7/25)**
- VII. PUBLIC INPUT**
- VIII. PETITIONS AND COMMUNICATIONS**
  - A. (4:00 P.M.) Presentations:**
    - 1. Bay County Environmental Affairs and Community Development Director Laura Ogar Re: Update on Materials Management Plan**
    - 2. Bay County 9-1-1 Central Dispatch Update**
  - 1-2 B. Committee Chair Crete - February 2025 as American Heart Month (Seeking Board to proclaim February 2025 as AMERICAN HEART MONTH in Bay County)**
  - 3-4 C. Bay County Sheriff – 2025 Marine Safety Grant Program (Seeking Board approval for Bay County Sheriff’s Office to participate in 2025 Marine Safety Grant Program; authorization for the Board Chair to sign the application and grant award documents; approval of required budget adjustments – proposed resolution attached)**
  - 5-6 D. MSU Extension District 9 Director - MSU Extension Agreement of Service 2025 (Seeking Board approval of proposed 2025 MSU Extension Agreement of Services for the period of January 1, 2025, through December 31, 2025; authorization for the Board Chair to sign; approval of required budget adjustments – proposed resolution attached)**

**E. 9-1-1 Central Dispatch Director**

**7-10**                    1. **Replacement of Mobile Radios for the Bay County Sheriff’s Office (Seeking Board approval for the purchase and installation of 42 Motorola APX 4500 radios with funds to come from the 911 Millage Fund; authorization for the Board Chair to sign; approval of required budget adjustments – proposed resolution attached)**

**11-14**                    2. **Purchase and Maintenance of Crewforce Licenses (Seeking Board approval for purchase and maintenance of additional Crewforce licenses for fire departments in Bay County with funds to come from the 911 Millage Fund; authorization for the Board Chair to sign; approval of required budget adjustments – proposed resolution attached)**

**15-16**                    F. **Director, Department on Aging – Addendum F - Direct Care Workers (DCW) Premium Pay Increase FY2025 (Seeking Board approval to accept funds from Region VII Area Agency on Aging; authorization for the Board Chair to sign the required documents for Addendum F – Direct Care Worker (DCW) Premium Pay Increase for FY2025; approval of required budget adjustments – proposed resolution attached)**

**17-19**                    G. **Health Officer – Acceptance of Funding for Community Health Assessment Activities from McLaren Bay Region (Seeking Board approval to accept funding from McLaren Bay Region of \$30,000 over three years for Community Health Assessment Activities; authorization for the Board Chair to sign; approval of required budget adjustments – proposed resolution attached)**

**H. Manager, Mosquito Control**

**20-21**                    1. **2025 Tire Shredding Contract with Environmental Rubber (Seeking Board approval of agreement with Environmental Rubber Recycling of Flint; authorization for the Board Chair to sign; approval of required budget adjustments - proposed resolution attached)**

**22-24**                    2. **2025 Light Trap Data Contracts (Seeking Board approval of contracts with 11 residents for the 2025 mosquito season; authorization for the Board Chair to sign contracts; approval of required budget adjustments - proposed resolution attached)**

**25-29**                    3. **2025 Control Material Bids (Seeking Board award of bid to qualified bidders; approval of required budget adjustments - proposed resolution attached)**

**30-31**                    I. **Recreation & Facilities Director – 2025 Swim Partnership Agreement with Essexville Hampton Public Schools - \$10,000 (Seeking Board approval of the agreement; authorization**

for the Board Chair to sign; approval of required budget adjustments – proposed resolution attached)

**J. Personnel Director**

32-33                    1. Excess Insurance for Workers’ Compensation – 2025-2027 (Seeking Board approval of Policy with Midwest Employers Casualty Company for Excess Insurance for Workers’ Compensation for the period March 1, 2025, through February 1, 2027; authorization for the Board Chair to sign; approval of required budget adjustments - proposed resolution attached)

34-36                    2. Department on Aging - New Position: Part-Time Home Delivered Meals Driver (Seeking Board approval of one (1) part-time Home Delivered Meals Driver position for the Bay County Department on Aging; authorization to post and hire; funding for this position to come from the Bay County Department on Aging Millage Fund; approval of required budget adjustments - proposed resolution attached)

**K. Finance**

37                        1. Analysis of General Fund Equity 2024 (Receive)

38                        2. Update Regarding Executive Directive #2007-11 (Receive)

39-41                    3. Information Systems: Dell Support (Seeking Board approval of the purchase of up to \$76,154 for extended support with Dell/Avalon through August 2026; authorization for the Board Chair to sign; approval of required budget adjustments - proposed resolution attached)

42                        L. Payables – General (Proposed resolution attached)

43-45                    M. Office of Assigned Counsel – November 2024 Report (Receive)

**IX. REFERRALS**

**X. UNFINISHED BUSINESS**

**XI. NEW BUSINESS**

**XII. CLOSED SESSION (IF REQUIRED)**

**XIII. MISCELLANEOUS**

**XIV. ANNOUNCEMENTS**

**XV. ADJOURNMENT**

**PLEASE NOTE THE CHANGE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL DEPARTMENT/DIVISION HEAD PLACING AN ITEM ON THE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS. ATTENDING THE FULL BOARD MEETING IS UNNECESSARY IF THE REQUEST IS APPROVED UNANIMOUSLY AT THE COMMITTEE MEETING UNLESS OTHERWISE DIRECTED.**

If any participants plan to be present via Zoom, please contact Nick Paige prior to the meeting ([paigen@baycountymi.gov](mailto:paigen@baycountymi.gov)).

Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,\*547697# US (Chicago)

+19292056099,,81694266170#,,,,\*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator

Corporation Counsel

515 Center Avenue

Fourth Floor, Bay County Building

Bay City, MI 48708

989-895-4130

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 18, 2025

RESOLUTION

**BY:** COMMITTEE OF THE WHOLE (2/11/2025)

**WHEREAS,** Cardiovascular disease remains the leading cause of death and disability worldwide, impacting millions of families each year; and

**WHEREAS,** Age-adjusted hospitalization and mortality data have revealed a five-county contiguous cluster in Michigan—Arenac, Bay, Clare, Gladwin, and Ogemaw—experiencing some of the highest rates of cardiovascular disease, coronary heart disease, heart disease, heart failure, and stroke in the state; and

**WHEREAS,** These counties have some of the highest cardiovascular disease hospitalization rates per 10,000 residents and rank among the highest in cardiovascular disease mortality across Michigan; and

**WHEREAS,** More than 350,000 people suffer cardiac arrest outside of hospitals annually, with approximately 70 percent occurring at home, underscoring the importance of public awareness and preparedness; and

**WHEREAS,** Studies have shown that immediate CPR can double or triple a person’s chances of survival, yet only about 46 percent of cardiac arrest victims receive bystander CPR before emergency responders arrive; and

**WHEREAS,** Increasing access to CPR education, automated external defibrillator (AED) training, and cardiac emergency response plans can save lives and improve survival rates; and

**WHEREAS,** American Heart Month serves as a vital opportunity to educate our residents about heart health, encourage preventive care, and promote lifesaving skills such as CPR training; and

**WHEREAS,** The Bay County Board of Commissioners is committed to raising awareness of heart disease, supporting heart health initiatives, and encouraging residents to take proactive steps toward cardiovascular wellness; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners, along with the Bay County Executive, hereby proclaim February 2025 as AMERICAN HEART MONTH in Bay County and urges all residents, businesses, schools, and organizations to participate in educational activities, CPR training, and heart-healthy practices to help prevent cardiovascular disease and save lives; Be It Further

**RESOLVED** That this resolution be made part of the official records of Bay County and that a copy be provided to local health organizations and community partners in recognition of their efforts in promoting heart health.

JEROME CRETE, CHAIR  
AND COMMITTEE

February 2025 as American Heart Month – Committee Chair Crete

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



**Troy R. Cunningham**  
*Sheriff Of Bay County*

Christopher D. Mausolf  
Undersheriff

Troy A. Stewart  
Jail Administrator

**To:** Jerome Crete, Chair, Committee of the Whole  
**From:** Sheriff Troy R. Cunningham *TRC*  
**Date:** January 23, 2025  
**Subject:** 2025 Marine Safety Program

**Request:** The Sheriff's office is requesting to apply for and accept the 2025 Marine Safety Program.

**Background:** Each year the Sheriff's Office participates in the Marine Safety Grant offered through the Department of Natural Resources (DNR). The DNR State Grant provides for equipment and the hiring of seasonal personnel during the boating season. Once again, the DNR has asked the County to participate in the 2025 Marine Safety Program by completing a grant application.

**Finance/Economics:** The State Legislature appropriates comparable DNR funding amounts (75%/25%) to participating counties each year with notification of the amount in March. In 2023, the State funded \$19,800.00 and it is expected to be about the same amount. The 2025 State DNR funding request application is due on March 1, 2025.

**Recommendation:** I am requesting the committee's approval and authorization to apply for and accept the 2025 DNR Marine Safety Program Grant and to implement the DNR Grant Agreement upon DNR approved funding. I am also seeking the Boards approval to make any required budget adjustments during the 2025 Grant Year.

**CC:** Undersheriff Christopher D. Mausolf  
Lindsey Arsenault, BOC  
Amber Johnson, Corporation Counsel  
Tiffany Jerry, Interim Finance Officer  
Kim Priessnitz, Assistant Finance Officer  
Travis Schumann, Grants/Finance  
File Copy

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 18, 2025

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (2/11/2025)
- WHEREAS Each year the Bay County Sheriff’s Office participates in the Marine Safety Grant Program offered through the Department of Natural Resources (DNR); and
- WHEREAS, This DNR State grant provides for equipment and the hiring of seasonal personnel during the boating season in Bay County; and
- WHEREAS, The DNR has again requested that Bay County to participate in the 2025 Marine Safety Program by completing a grant application; and
- WHEREAS, The Michigan State Legislature appropriates comparable DNR funding amounts (75%/25%) to those participating counties each year with notification of the amount awarded in March; applications are due by March 1st; and
- WHEREAS, Funds for the 25% grant match requirement are included in the 2024 Sheriff’s Department budget; and
- WHEREAS, In 2023, the State of Michigan funded \$19,800 for this program; Therefore, Be it
- RESOLVED That the Bay County Board of Commissioners authorizes the Bay County Sheriff’s Office’s participation in the 2025 Marine Safety Program and authorizes the Chairman of the Board to execute all application and grant award documents required for the Grant Program following Finance Department and Corporation Counsel review and approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Sheriff - 2025 Marine Safety Grant Program

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

VOICE: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

DISPOSITION: ADOPTED\_\_\_ DEFEATED\_\_\_ WITHDRAWN-\_\_\_

AMENDED\_\_\_ CORRECTED\_\_\_ REFERRED\_\_\_ NO ACTION TAKEN\_\_\_



**TO:** Jerome Crete, Chairperson  
Committee of the Whole

**FROM:** Mark J. Rankin, District 9 Director  
MSU Extension

**DATE:** January 27, 2025

**SUBJECT:** MSU Extension Agreement of Services – Jan 1, 2025 through  
Dec 31, 2025

**REQUEST:**

To gain approval for the 2025 proposed MSU Extension Agreement of Services for the time frame of January 1, 2025 through December 31, 2025. This agreement is a lump sum contribution for the MSUE Services to cover the Bay County area.

**BACKGROUND:**

For more than 100 years, MSUE has helped grow Michigan's economy by equipping Michigan residents with the information needed to do their jobs better, raise healthy and safe families, build their communities and empower our children to succeed.

**ECONOMICS:**

The contractual agreement in the amount of \$119,188 for the 2025 services is consistent with the 2019-2024 MSUE contract agreement. An additional amount of \$5,050 of Bay County covered expenses are also included in the 2025 total budget of \$124,238, which included telephone, water, and copier expenses, which remain unchanged from the 2018 budget. There are no changes to the services received by Bay County. All funds are included in the 2025 budget, and not additional funds are required.

**RECOMMENDATION:**

Request the Board to approve the proposed 2025 MSUE work plan agreement and all necessary budget adjustments if needed to record the contractual nature of this agreement.

cc: Jim Barcia  
Kim Priessnitz  
Amber Johnson  
Mark Rankin  
Lindsay Aresenault



**MSU EXTENSION  
Bay County**

515 Center Ave.  
Suite G-102  
Bay City, MI 48708

Phone: 989-895-4026  
www.msue.msu.edu

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 18, 2025

RESOLUTION

**BY:** COMMITTEE OF THE WHOLE (2/11/2025)

**WHEREAS** For more than 100 years, Michigan State University Extension (MSUE) has helped grow Michigan’s economy by equipping Michigan residents with the information needed to do their jobs better, raise healthy and safe families, build their communities and empower our children to succeed; and

**WHEREAS,** The contractual agreement amount of \$119,188 for the 2025 MSUE services is consistent with the 2019-2024 MSUE contract agreement; and

**WHEREAS,** An additional amount of \$5,050 of Bay County covered expenses is also included in the 2025 total budget of \$124,238, which includes telephone, water, and copier expenses, which remain unchanged from the 2018 budget; and

**WHEREAS,** There are no changes to the services received by Bay County and all necessary funds are included in the 2025 budget, with no additional funds required; Therefore, Be it

**RESOLVED** That the Bay County Board of Commissioners approves 2025 proposed MSU Extension Agreement of Services for the period of January 1, 2025, through December 31, 2025, and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following Corporation Counsel review and approval; Be it Finally

**RESOLVED** That related budget adjustments, if required, are approved

JEROME CRETE, CHAIR  
AND COMMITTEE

MSU Extension - MSU Extension Agreement of Service 2025

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

VOICE: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

DISPOSITION: ADOPTED\_\_\_ DEFEATED\_\_\_ WITHDRAWN-\_\_\_

AMENDED\_\_\_ CORRECTED\_\_\_ REFERRED\_\_\_ NO ACTION TAKEN\_\_\_



**BAY COUNTY**  
**911 Central Dispatch**

(989) 895-4051 • FAX (989) 892-3744

1228 Washington Ave., Bay City MI 48708

**Ryan Gale**  
Director

Brent Rubis  
Assistant Director

Ryan Manz  
Emergency Management Coordinator  
989-895-4112

James A Barcia  
Bay County Executive

**To: Jerome Crete, Chair, Committee of the Whole**

**From: Ryan Gale, 911 Central Dispatch Director**

**Date: January 11, 2025**

**Subject: Replacement of 42 Mobile Radios for the Bay County Sheriff's Office**

**Request:** Bay County 911 Central Dispatch is requesting approval for the replacement and installation of 42 Motorola APX 4500 mobile radios to be utilized by the Bay County Sheriff's Office. These radios are critical to ensuring reliable communication within the Michigan Public Safety Communications System (MPSCS) and supporting the operations of the Sheriff's Office.

**Background:** The current radios used by the Bay County Sheriff's Office were initially purchased with Homeland Security funds many years ago and have now surpassed their useful service life. Over time, these radios have become unreliable, leading to frequent and costly repairs. The Sheriff's Office has been forced to implement inefficient workarounds, such as hot-swapping radios between vehicles, which compromises both officer safety and operational effectiveness.

As the central hub for emergency communications in Bay County, it is paramount that 911 Central Dispatch maintains dependable and seamless communication with our partner agencies, particularly the Sheriff's Office. Reliable communication ensures that first responders have the information they need to act swiftly and effectively, especially in critical situations. The new radios will strengthen this vital connection, allowing for enhanced coordination and timely responses to emergencies.

The Homeland Security funding landscape has also changed significantly. Current funding guidelines no longer allow justification for equipment purchases of this nature, making it necessary for local agencies to prioritize such critical replacements within their own budgets. The new radios will provide reliable connectivity to the MPSCS 800 MHz platform, a crucial system for coordinating emergency responses and ensuring interagency communication. These replacements will address operational inefficiencies and enhance public safety outcomes for Bay County residents.

**Finance/Economics:** The quoted cost for the purchase and installation of the 42 Motorola APX 4500 radios is \$179,938.92. This figure includes all necessary equipment, programming, encryption capabilities, and installation services. This expenditure has been specifically budgeted for in the 911 budget, ensuring that the funds are allocated and available for this critical upgrade. Additionally, this quote reflects a 40% discount achieved because several other entities are purchasing mobile radios at the same time.

**Recommendation:** Upon favorable review by Corporation Counsel, the Department recommends approval and any necessary signatures required by the Board Chair, as well as approval of all budget adjustments for the purchase and installation of the 42 Motorola APX 4500 radios.

Cc: Jim Barcia, Troy Cunningham, Chris Mausolf, Amber Johnson, Kim Priessnitz

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 18, 2025

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (2/11/2025)
- WHEREAS,** Bay County 911 Central Dispatch is requesting approval for the replacement and installation of 42 Motorola APX 4500 mobile radios to be utilized by the Bay County Sheriff’s Office; and
- WHEREAS,** These radios are essential to ensuring reliable communication within the Michigan Public Safety Communications System (MPSCS) and supporting the operations of the Sheriff’s Office; and
- WHEREAS,** The current radios used by the Bay County Sheriff’s Office were initially purchased with Homeland Security funds many years ago and have now surpassed their useful service life; and
- WHEREAS,** The radios have become unreliable over time, leading to frequent and costly repairs. The Sheriff’s Office has been forced to implement inefficient workarounds, such as hot-swapping radios between vehicles, compromising officer safety and operational effectiveness; and
- WHEREAS,** As the central hub for emergency communications in Bay County, it is paramount that 911 Central Dispatch maintains dependable and seamless communication with partner agencies, particularly the Sheriff’s Office; and
- WHEREAS,** Reliable communication ensures that first responders have the information they need to act swiftly and effectively, especially in critical situations. The new radios will strengthen this vital connection, allowing for enhanced coordination and timely responses to emergencies; and
- WHEREAS,** The landscape of Homeland Security funding landscape has changed significantly. Current funding guidelines no longer allow justification for equipment purchases of this nature, making it necessary for local agencies to prioritize such critical replacements within their own budgets. The new radios will provide reliable connectivity to the MPSCS 800 MHz platform, a crucial system for coordinating emergency responses and ensuring interagency communication. These replacements will address operational inefficiencies and enhance public safety outcomes for Bay County residents; and
- WHEREAS,** The quoted cost for the purchase and installation of the 42 Motorola APX 4500 radios is \$179,938.92. This figure includes all necessary equipment, programming, encryption capabilities, and installation services. This expenditure has been specifically budgeted for in the 911 Budget, ensuring that the funds are allocated and available for this critical upgrade. Additionally, this quote reflects a 40% discount achieved because several other entities are purchasing mobile radios at the same time; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the purchase and installation of the 42 Motorola APX 4500 radios with funds to come from the 911 Millage Funds; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute the required documents on behalf of Bay County (9-1-1 Central Dispatch) following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

**JEROME CRETE, CHAIR  
AND COMMITTEE**

**911 Central Dispatch - Replacement of Mobile Radios for the Bay County Sheriff's Office**

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

**VOTE TOTALS:**

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN-\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



**BAY COUNTY**  
**911 Central Dispatch**

(989) 895-4051 • FAX (989) 892-3744

1228 Washington Ave., Bay City MI 48708

**Ryan Gale**  
Director

Brent Rubis  
Assistant Director

Ryan Manz  
Emergency Management Coordinator  
989-895-4112

James A Barcia  
Bay County Executive

**To: Jerome Crete, Chair, Committee of the Whole**

**From: Ryan Gale, 911 Central Dispatch Director**

**Date: January 28, 2025**

**Subject: Request to Purchase Licensing for the Crewforce App for 16 Departments**

**Request:** Bay County 911 Central Dispatch is requesting approval for the purchase of licensing for the Crewforce app (Enterprise Fire Field Mobile) for 16 fire departments in Bay County. The initial licensing cost will be \$475 per department, with an annual maintenance fee of \$100 per year, per department. This expenditure has been budgeted and aligns with our commitment to enhancing emergency response capabilities across the county.

**Background:** Crewforce, developed by Tyler Technologies, is a mobile application that extends real-time Computer-Aided Dispatch (CAD) information and communication capabilities directly to smartphones and tablets. This technology has been successfully implemented in Bay City Fire Department, where it has significantly improved communication, situational awareness, and response times. Based on this success and feedback from other departments, the expansion of Crewforce to all 16 fire departments has been identified as a critical enhancement to county-wide emergency response operations.

The app allows fire crews to access mission-critical information, including call types, locations, best routes, unit statuses, and pre-plans, directly from their devices. It reduces reliance on radio communications, enhances situational awareness, and facilitates better coordination during multi-agency incidents. These benefits align with our priorities of improving public safety, optimizing resource allocation, and ensuring effective communication across all emergency response entities.

**Finance/Economics:** The initial cost of licensing for 16 fire departments totals \$9,200 (\$475 per department for licensing and \$100 per department for maintenance). The recurring annual maintenance fee amounts to \$1,600 (\$100 per year, per department). This investment has been accounted for in the 2025 budget as part of our service enhancement proposal. By leveraging existing hardware, such as department-issued iPads and smartphones, no additional hardware costs are required, ensuring a cost-effective implementation.

The implementation of Crewforce also represents a high return on investment through reduced response times, optimized resource allocation, and improved safety for first responders and the public.

**Recommendation:** Upon favorable review by Corporation Counsel, the Department recommends approval and any necessary signatures required by the Board Chair, as well as approval of all budget adjustments for the purchase and maintenance of 16 additional CrewForce licenses.

Cc: Jim Barcia, Amber Johnson, Troy Cunningham, Tiffany Jerry, Kim Priessnitz



BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 18, 2025

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (2/11/2025)
- WHEREAS,** Crewforce, developed by Tyler Technologies, is a mobile application that extends real-time Computer-Aided Dispatch (CAD) information and communication capabilities directly to smartphones and tablets; and
- WHEREAS,** The technology has been successfully implemented in the Bay City Fire Department, significantly improving communication, situational awareness, and response times; and
- WHEREAS,** Based on this success and feedback from other departments, the expansion of Crewforce to all 16 fire departments has been identified as a critical enhancement to county-wide emergency response operations; and
- WHEREAS,** The app allows fire crews to access mission-critical information directly from their devices, including call types, locations, best routes, unit statuses, and pre-plans. It reduces reliance on radio communications, enhances situational awareness, and facilitates better coordination during multi-agency incidents. These benefits align with Bay County’s priorities of improving public safety, optimizing resource allocation, and ensuring effective communication across all emergency response entities; and
- WHEREAS,** Bay County 9-1-1 Central Dispatch is requesting approval for the purchase of licensing for the Crewforce app (Enterprise Fire Field Mobile) for 16 fire departments in Bay County; and
- WHEREAS,** The initial cost of licensing for 16 fire departments totals \$9,200 (\$475 per department for licensing and \$100 per department for maintenance). The recurring annual maintenance fee is \$1,600 (\$100 per year, per department) and this expense has been accounted for in the 2025 budget as part of 9-1-1 Central Dispatch’s service enhancement proposal; and
- WHEREAS,** By leveraging existing hardware, such as department-issued iPads and smartphones, no additional hardware costs are required, ensuring a cost-effective implementation; and
- WHEREAS,** The implementation of Crewforce also represents a high return on investment through reduced response times, optimized resource allocation, and improved safety for first responders and the public; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the purchase and maintenance of 16 additional Crewforce licenses for fire departments in Bay County with funds to come from the 911 Millage Funds; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute required documents on behalf of Bay County (9-1-1 Central Dispatch) following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

9-1-1 Central Dispatch – Purchase and Maintenance of Crewforce Licenses

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN-\_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



**BAY COUNTY  
DEPARTMENT ON AGING**

**James A. Barcia**  
County Executive

**Beth Eurich, LBSW**  
Director  
[euriche@baycountymi.gov](mailto:euriche@baycountymi.gov)

**Jessica Somerlott, LBSW**  
Senior Services Manager  
[somerlottj@baycountymi.gov](mailto:somerlottj@baycountymi.gov)

**Patty Gomez**  
Programming Services Manager  
[gomezp@baycountymi.gov](mailto:gomezp@baycountymi.gov)

**Jessica Foss**  
Nutrition Services Manager  
[fossj@baycountymi.gov](mailto:fossj@baycountymi.gov)

To: Jerry Crete, Chair, Committee of the Whole  
From: Beth Eurich, Director, Department on Aging  
Date: January 24, 2025  
Cc: Jim Barcia, Amber Johnson, Tiffany Jerry

RE: Request to submit Addendum F—Direct Care Worker (DCW) Premium Pay Increase FY 2025 from Region VII Area Agency on Aging.

**BACKGROUND:**

Bay County Department on Aging will be receiving funding thru Region VII Area Agency on Aging, due to the COVID-19 pandemic, for those that provide Homemaking, Personal Care and Respite services with \$3.84 per unit worked each month (\$3.40 + .44 for additional payroll/FICA costs). Governor Whitmer signed into law the Premium Pay for Direct Care Workers funding. Please see attached Addendum F—DCW Premium Pay Increase FY 2025. This is to be based on the number of units each DOA Homemaking, Personal Care, and Respite staff will have completed each month in the 2025 Fiscal Year starting October 2024. This is for Homemaking, Personal Care and Respite Care programs only.

**FINANCE and ECONOMICS:**

The Department on Aging has been notified that Governor Whitmer signed into law the Premium Pay for Direct Care Workers funding. Funds in the current amount of \$9,148 to assist with the Homemaking, Personal Care and Respite staff \$3.84 per unit worked each month (\$3.40 + .44 for additional payroll/FICA costs), for the 2025 Fiscal Year starting October 2024. At this time funding is only through October and November, with more funding possible.

**RECOMMENDATION:**

The Department on Aging recommends that the Addendum F—Direct Care Worker Premium Pay Increase FY 2025 from Region VII Area Agency on Aging, for those that provide Homemaking and Personal Care services with a \$3.84 per unit worked each month (\$3.40 + .44 for additional payroll/FICA costs), be received to cover units for the Fiscal Year 2025 starting October 2024. At this time funding is only through October and November, with more funding possible.

Upon favorable review by Corporation Counsel, the Department on Aging requests the Board to receive all documents related to the award and approve any required budget adjustments. The Board Chair signature will be required on all reimbursement paperwork for the 2025 Fiscal Year starting in October 2024.

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**515 Center Avenue, Suite 202 Bay City, Michigan 48708**  
Tel: (989) 895-4100 Fax: (989) 895-4094  
Email: [divonaging@baycountymi.gov](mailto:divonaging@baycountymi.gov) Website: [www.baycountymi.gov/Aging/](http://www.baycountymi.gov/Aging/)

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 18, 2025

RESOLUTION

**BY:** COMMITTEE OF THE WHOLE (2/11/2025)

**WHEREAS** Bay County Department on Aging (DOA) will be receiving funding through Region VII Area Agency on Aging, due to the COVID-19 pandemic, for those that provide Homemaking, Personal Care, and Respite services at a rate of \$3.84 per unit worked each month (\$3.40 + .44 for additional payroll/FICA costs); and

**WHEREAS,** This will be based on the number of units each DOA Homemaking, Personal Care, and Respite staff will complete each month in the 2025 Fiscal Year starting October 2024; and

**WHEREAS,** This funding is for Homemaking, Personal Care and Respite Care programs only; and

**WHEREAS,** The Department on Aging has been notified it will receive funds in the current amount of \$9,148 to assist with the Homemaking, Personal Care and Respite staff; and

**RESOLVED** That the Bay County Board of Commissioners, on behalf of the Bay County Department on Aging, accepts funds from Region VII Area Agency on Aging, in the amount of \$9,148 for those that provide Homemaking and Personal Care services with a \$3.84/hour wage increase (\$3.40 + .44 for additional payroll/FICA costs), for the rest of 2025 FY starting October 2024; Be It Further

**RESOLVED** That the Chairman of the Board is authorized to execute all required grant documents for Addendum F – Direct Care Worker (DCW) Premium Pay Increase for FY2025, including monthly reimbursement reports, on behalf of Bay County (Department on Aging) following Finance and Corporation Counsel review and approval; Be It Finally

**RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

DOA - Addendum F - Direct Care Workers (DCW) Premium Pay Increase FY2025

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN-\_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



1200 Washington Avenue Bay City, Michigan 48708  
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049  
[www.baycounty-mi.gov/Health](http://www.baycounty-mi.gov/Health)

---

**James A. Barcia**  
Bay County Executive

**Joel R. Strasz**  
Public Health Officer

**TO:** Jerome Crete, Chair –Committee of the Whole  
**FROM:** Joel R. Strasz, Health Officer  
**DATE:** February 4, 2025  
**CC:** James Barcia, Amy Yakich, Amber Davis-Johnson, Scott Trepkowski, Melissa Opheim  
**RE:** ACCEPTANCE OF FUNDING FOR COMMUNITY HEALTH ASSESSMENT  
ACTIVITIES FROM MCLAREN BAY REGION

**BACKGROUND:**

Since 1995, the Bay County Health Department has assessed the health status and wellbeing of the community in partnership with McLaren Bay Region and other community providers and organizations. The Health Department is undertaking a comprehensive Community Health Assessment and Health Improvement process currently. To supplement the cost of the coordinator and the associated costs with the project, the Health Department has sought grant funds (resolution 2023-235) from the McLaren Bay Region to help fund the community assessment and planning process. McLaren has notified the Health Department that they will fund a total of \$30,000 over three years for these activities

**FINANCE AND ECONOMICS:**

The costs associated with this project requires no use of general funds as all costs associated for the project will be subject to grant funding.

**RECOMMENDATION:**

The Health Department recommends approval of any and all agreements and budget adjustments related to these grants.

BAY COUNTY BOARD OF COMMISSIONERS

DECEMBER 12, 2023

RESOLUTION

- BY: WAYS AND MEANS COMMITTEE (12/5/2023)
- WHEREAS, Since 1995, The Bay County Health Department has assessed the health status and wellbeing of the community in partnership with McLaren Bay Region and other community providers and organization; and
- WHEREAS, The Bay County Health Department is looking to undertake a comprehensive Community Health Assessment in 2024; and
- WHEREAS, To supplement the cost of the coordinator needed for the community health assessment and the associated costs with project, the Health Department is seeking grant funds from the McLaren Bay Region and other community providers and organizations to fund the community assessment and planning process; and
- WHEREAS, The Health Department seeks to obtain \$30,000 from McLaren Bay Region over a three (3) year period (\$10,000 per year for three (3) years) and also seeks an additional \$20,000-40,000 from other organizations in the community; and
- WHEREAS, No use of General Funds are required as all costs associated for the project will be subject to grant funding; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes submittal of grants applications to McLaren Bay Region and other community providers and organizations to fund the community assessment and planning process; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute grant application documents on behalf of Bay County (Health Department) following Corporation Counsel review and approval; Be It Further
- RESOLVED That if any of the grants from the comprehensive Community Health Assessment are awarded, the Health Department must come before the Board and request additional approval for each grant contract; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by Bay County; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR  
AND COMMITTEE

Health Dept – Community Health Assessment 2024

MOVED BY COMM. BANASZAK

SUPPORTED BY COMM. MAILLETTE

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC	X			COLLEEN M. MAILLETTE	X			DENNIS R. POIRIER	X		
TIM BANASZAK	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS        NAYS        EXCUSED       

VOICE: YEAS 7 NAYS 0 EXCUSED 0

DISPOSITION: ADOPTED X DEFEATED        WITHDRAWN       

AMENDED        CORRECTED        REFERRED        NO ACTION TAKEN

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 18, 2025

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (2/11/2025)
- WHEREAS Since 1995, the Bay County Health Department has assessed the health status and wellbeing of the community in partnership with McLaren Bay Region and other community providers and organizations; and
- WHEREAS, The Health Department is currently undertaking a comprehensive Community Health Assessment and Health Improvement process; and
- WHEREAS, To supplement the cost of the coordinator and the associated costs with the project, the Health Department has sought grant funding (Resolution No. 2023-235) from the McLaren Bay Region to help fund the community assessment and planning process; and
- WHEREAS, McLaren has notified the Health Department that they will fund a total of \$30,000 over three years for these activities; and
- WHEREAS, The costs associated with this project require no use of General Funds as all costs associated with the project will be subject to grant funding; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners accepts funding from McLaren Bay Region of \$30,000 over three years for Community Health Assessment Activities; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute any Agreements and related documents on behalf of Bay County (Health Department) following Corporation Counsel review and approval; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Health Dept – Acceptance of Funding for Community Health Assessment Activities from McLaren Bay Region

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN-\_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

**BAY COUNTY MOSQUITO CONTROL**

810 Livingston Street  
Bay City, Michigan 48708

**REBECCA BRANDT, MANAGER**

brandtr@baycountymi.gov

Phone (989) 894-4555

Fax (989) 894-0526

www.baycountymi.gov



**JAMES A. BARCIA**  
County Executive

**LAURA OGAR, DIRECTOR**

ogarl@baycountymi.gov

Community Initiatives  
Geographic Information Systems  
Forest Sustainability Program  
Mosquito Control  
Transportation Planning

**MEMORANDUM**

**To:** Commissioner Jerry Crete, Chairman  
Committee of the Whole

**Through:** Laura Ogar, Director  
Bay County Environmental Affairs & Community Development

**From:** Rebecca Brandt, Manager  
Bay County Mosquito Control

**Date:** January 23, 2025

**Re:** Request for Approval of Tire Shredder Agreement

**BACKGROUND:**

As part of Bay County Mosquito Control’s source reduction program, scrap tire collections are held in June at Bay County Mosquito Control and again in August at Fraser Township Hall, to provide a means for homeowners to dispose of unwanted tires. Last year, 1,928 scrap tires were recycled in Bay County through this collection, with nearly 30,000 tires recycled since 2013. For 2025, Mosquito Control is again requesting to contract with Environmental Rubber Recycling of Flint to provide this disposal service.

**FINANCE:**

Environmental Rubber has indicated that prices for 2025 tire disposal will be \$1,500 per trailer with less than 500 tires, and \$3 per additional tire, not to exceed \$3,000 per trailer. Scrap tire disposal has been budgeted under line item 801.00 (Professional Services). Bay County Mosquito Control will also be applying for an EGLE Scrap Tire Clean-Up Grant up to \$12,000 to assist in funding this project if/when the application is made available.

**RECOMMENDATION:**

Bay County Mosquito Control recommends approval to contract with Environmental Rubber Recycling for the 2025 scrap tire collection, including authorization for the Board Chair to sign required documents following Corporation Counsel review, as well as seeking approval for any and all budget adjustments related to this agreement.

cc: Jim Barcia                      Lindsey Arsenault  
      Laura Ogar                     Kim Priessnitz  
      Tiffany Jerry                  Amber Davis Johnson



BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 18, 2025

RESOLUTION

**BY:** COMMITTEE OF THE WHOLE (2/11/2025)

**WHEREAS,** As part of Bay County Mosquito Control’s source reduction program, scrap tire collections are held in June at Bay County Mosquito Control and again in August at Fraser Township Hall, to provide a means for homeowners to dispose of unwanted tires; and

**WHEREAS,** In 2024, 1,928 scrap tires were recycled in Bay County through this collection, with nearly 30,000 tires recycled since 2013; and

**WHEREAS,** For 2025, Mosquito Control is again requesting approval to contract with Environmental Rubber Recycling of Flint to provide this disposal service; and

**WHEREAS,** Environmental Rubber has indicated that prices for 2025 tire disposal will be \$1,500 per trailer containing fewer than 500 tires, and \$3 per additional tire, not to exceed \$3,000 per trailer; and

**WHEREAS,** Scrap tire disposal has been budgeted under line item 801.00 (Professional Services). Bay County Mosquito Control will also apply for an EGLE Scrap Tire Clean-Up Grant of up to \$12,000 to assist in funding this project if/when the application is made available; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners approves the contract with Environmental Rubber Recycling for the 2025 scrap tire collection and authorizes the Board Chair to sign required documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further

**RESOLVED** That budget adjustments related to this contract, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Mosquito Control - 2025 Tire Shredding Contract with Environmental Rubber

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

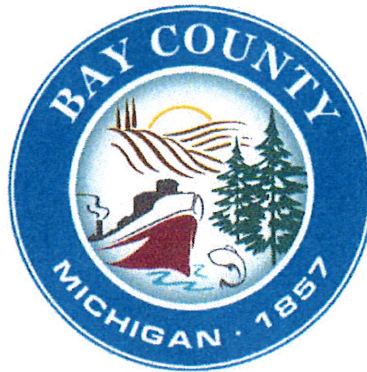
DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN-\_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

**BAY COUNTY MOSQUITO CONTROL**  
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**JAMES A. BARCIA**  
County Executive

**LAURA OGAR, DIRECTOR**  
ogarl@baycountymi.gov

Community Initiatives  
Geographic Information Systems  
Forest Sustainability Program  
Mosquito Control  
Transportation Planning

**MEMORANDUM**

**To:** Commissioner Jerry Crete, Chairman  
Committee of the Whole

**Through:** Laura Ogar, Director  
Bay County Environmental Affairs and Community Development

**From:** Rebecca J. Brandt, Manager  
Bay County Mosquito Control

**Date:** January 13, 2025

**Re:** Request for Approval of Light Trap Contracts

**BACKGROUND:**

As part of Bay County Mosquito Control's adult mosquito surveillance, eleven New Jersey Light Traps are operated on the properties of Bay County residents to collect adult mosquitoes. These traps are turned on three evenings each week with the mosquito samples collected and identified by our Biology Department. The residents who operate these traps serve a valuable role in our mosquito surveillance program and we wish to continue contracting with them for 2025.

**FINANCE:**

Light trap contractors are paid \$50 a month and utilized in the months of June, July, August, and September. The total amount paid for the 2025 surveillance season will be \$2,200. This money has been budgeted in line item 802.02 Light Trap Contracts.

**RECOMMENDATION:**

Bay County Mosquito Control recommends contracting with these 11 residents (see attached) for the 2025 mosquito season, and requests the Board Chairman to sign the required documents upon Corporation Counsel review, as well as seeking approval for any budget adjustments related to these agreements.

Attached: 2025 Light Trap Contractors

cc: Jim Barcia  
Laura Ogar  
Tiffany Jerry  
Amber Davis Johnson  
Lindsey Arsenault

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 18, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/11/2025)

WHEREAS, As part of Bay County Mosquito Control’s adult mosquito surveillance, 11 New Jersey Light Traps are operated on the properties of local Bay County residents to collect adult mosquitoes; and

WHEREAS, These traps are turned on three evenings each week, with the mosquito samples collected and identified by the Bay County Mosquito Control Biology Department; and

WHEREAS, The residents who operate the light traps serve a very valuable role in Bay County’s mosquito surveillance program; and

WHEREAS, Light trap collectors are paid \$50 a month and utilized in the months of June, July, August and September; and

WHEREAS, The total amount allocated for the 2025 surveillance season is \$2,200, which has been budgeted in the 2025 Mosquito Control approved budget; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that the Light Trap Data Collector's Contracts between Bay County and various individuals (11) (listing attached) are approved and the Chairman of the Board is authorized to execute said Agreements on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That the light trap collectors shall be reimbursed at the rate of \$50 per month for the months of June, July, August and September, totaling \$2,200 for the season, funds budgeted in the Mosquito Control 2025 budget; Be It Finally

RESOLVED That related, required budget adjustments are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Mosquito Control - 2025 Light Trap Data Contracts

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

VOICE: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

DISPOSITION: ADOPTED\_\_\_ DEFEATED\_\_\_ WITHDRAWN-\_\_\_

AMENDED\_\_\_ CORRECTED\_\_\_ REFERRED\_\_\_ NO ACTION TAKEN\_\_\_

### 2025 LIGHT TRAP CITIZENS

1. Bruce & Pam Pfenninger	669 N Elevator Rd (Fraser)	Linwood 48634	436-1315
2. Randy Luczak	412 S. Trumbull (Portsmouth)	Bay City	326-0581
3. Beverly Eschenbacher	204 Grant Street (Williams)	Auburn 48611	662-6652
4. Robert Gilbert	506 Columbian (BCW)	Bay City 48706	316-9265
5. Richard Butler	4819 Three Mile Road (Monitor)	Bay City 48706	392-3249
6. Ruth Kridler	2545 Old Beaver Rd (Kawkawlin)	Kawkawlin 48631	686-3317
7. Jerry Maxson	PO Box 1705 (Mt. Forest)	Saginaw 48605	324-7230
8. Penny McGill	1600 S. Grant St (BCE)	Bay City 48708	686-3317
9. Sheri Niemi	1000 W 2 <sup>nd</sup> St (Pinconning)	Pinconning 48650	879-6830
10. Teri Owczarzak	107 Pine St (Hampton)	Essexville 48732	894-0461
11. John Zawilinski	51 Spruce Ridge Dr (BCW)	Bay City 48706	522-4041

\* Light Trap Contracts 240.00-620.00-802.02

**BAY COUNTY MOSQUITO CONTROL**

810 Livingston Street  
Bay City, Michigan 48708

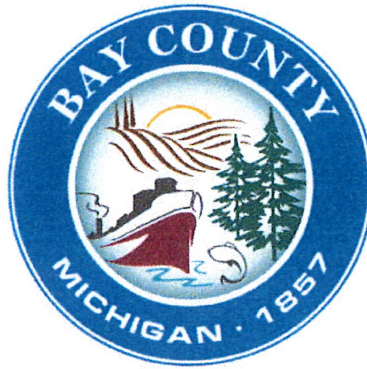
**REBECCA J. BRANDT, MANAGER**

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**JAMES A. BARCIA**

County Executive

**LAURA OGAR, DIRECTOR**

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Community Initiatives  
Geographic Information Systems  
Forest Sustainability Program  
Mosquito Control  
Transportation Planning

**MEMORANDUM:**

**To:** Commissioner Jerry Crete, Chairman  
Committee of the Whole

**From:** Rebecca J. Brandt, Manager  
Bay County Mosquito Control

**Date:** January 13, 2025

**Re:** Request to Purchase Insecticides

**BACKGROUND:**

Insecticide bids conducted jointly with Midland County Mosquito Control and Tuscola County Mosquito Abatement were opened on January 8, 2025. Upon examination of the bid information, all bidders met the requirements of the bid proposal. I have attached the bid summary sheet for your review.

- For four of the six products bid (Items C, D, H, and N), Mosquito Control is recommending the lowest qualified bid for each product.
- For Item A, Permethrin, we are recommending Vesperis at \$22.68/gal. The lowest bidder, Azelis, is bidding a product previously unused in our program. Bay County Mosquito Control's practice is that a product must be utilized in a field trial before purchasing. We will request a trial sample in 2025 to allow it to be considered for purchase in the future.
- For Item F, VectoLex FG, we are recommending Azelis at \$6.99/lb. The lower bidders are bidding alternate products previously unused in our program. Bay County Mosquito Control's practice is that a product must be utilized in a field trial before purchasing. We will request a trial sample in 2025 to allow it to be considered for purchase in the future.
- Along with the bid products, Mosquito Control will also be purchasing VectoBac G and VectoBac 12AS *Bti* products from Valent BioSciences, a product that was not required to bid as a 2-year purchase extension was granted for 2024 & 2025 at \$1.249/lb. and \$25/gal. respectively.

Overall, we are satisfied with the bids and recommend proceeding with the lowest, qualified bid as highlighted on the bid summary sheet (see attached).

**FINANCE:**

Funding for control materials is available in 2025 budget line item 753.00 (Chemicals).

**RECOMMENDATION:**

Requesting materials be awarded to the qualified bidder providing the best value to Bay County as highlighted on the summary sheet, as well as seeking approval for any budget adjustments related to these purchases.

Thank you for your consideration.

Enclosure

cc: Jim Barcia  
Laura Ogar  
Tiffany Jerry  
Amber Davis-Johnson  
Jessica Foss  
Kim Priessnitz  
Lindsey Arsenault

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 18, 2025

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (2/11/2025)
- WHEREAS, Insecticide bids conducted jointly with Midland and Tuscola Counties were opened on January 8, 2025; and
- WHEREAS, Upon examination of the bid information, all bidders met the requirements of the bid proposal and it is recommended that the bid(s) be awarded to the lowest, qualified bidder as highlighted on the attached bid summary sheet; and
- WHEREAS, Along with the bid products, Mosquito Control will also be purchasing VectoBac G and VectoBac 12AS *Bti* products from Valent BioSciences, a product that was not required to bid as a 2-year purchase extension was granted for 2024 and 2025 at \$1.249/lb. and \$25/gal.; and
- WHEREAS, The total cost of the control materials will not exceed the 2025 budget line item 753.00 (Chemicals); Therefore, Be It
- RESOLVED That by the Bay County Board of Commissioners that the control materials bids for Bay County Mosquito Control for 2025 be awarded as recommended; Be It Further
- RESOLVED That the Chairman of the Board is authorized to sign any required documents pertaining to the control materials on behalf of Bay County following Corporation Counsel review and approval; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Mosquito Control – 2025 Control Material Bids

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN-\_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

2025 MOSQUITO CONTROL INSECTICIDE BIDS  
 Bid Opening: Wednesday, January 8, 2025 at 11:00 a.m.

Item	Materials & Specifications	Quantity	County	Azelis - Evan Plicicki		Clarke - Chris Novak		Target Specialty - JD Snell		Veseris - Dave Driver	
				Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
A.	Permethrin ULV Adulticide 275 gal. totes	825 gal.	Bay	\$20.98	\$17,308.50	\$28.95	\$23,883.75	\$27.35	\$22,563.75	\$22.68	\$18,711.00
		3 totes		PermaSease 4-4	PermX UL 4-4	PermX UL 4-4	Kontrol 4-4				
		1,925 gal. 7 totes		\$20.98	\$40,386.50	\$28.95	\$55,728.75	\$27.35	\$52,648.75	\$22.68	\$43,659.00
B.	BVA-2 MLO 275 gal. totes	7,150 gal. 26 totes	Tuscola	\$20.98	\$150,007.00	\$28.95	\$206,922.50	\$27.35	\$195,552.50	\$22.68	\$162,162.00
		275 gal. 1 tote	Midland	\$21.25	\$5,843.75	NB		\$15.92	\$4,378.00	NB	
C.	Natular G-30 40 lb. bags	400 lb 10 bags	Bay	NB		\$892.40	\$8,924.00	NB		NB	
		200 lb. 5 bags	Midland	NB		\$892.40	\$4,462.00	NB		NB	
D.	Natular XRT	5,940 tablets 27 cases	Bay	NB		\$1,346.40	\$36,352.80	NB		NB	
E.	Bacillus Sphaericus - WSP 800 / case	8,000 each 10 cases	Midland	\$860.00	\$8,600.00	NB		\$735.00	\$7,350.00	\$740.00	\$7,400.00
		2,000 lb. 50 bags	Bay	\$6.99	\$13,980.00	NB		\$5.60	\$11,200.00	\$6.60	\$13,200.00
F.	Vectolex FG 40 lb. bags Granule	1,400 35 bags	Midland	\$6.99	\$9,786.00	NB		\$5.60	\$7,840.00	\$6.60	\$9,240.00
		200 lb. 5 bags	Midland	\$176.00	\$880.00	NB		NB		NB	
G.	Vectroprime FG 40 lb. bags	500 briquets 5 cases	Bay	NB		\$184.00	\$920.00	\$102.00	\$510.00	\$105.00	\$525.00
		200 each 1 case	Midland	NB		\$940.00	\$940.00	NB		NB	
J.	Altoisid XR (dim ingot) 220 per case	2,640 each 12 cases	Midland	NB		\$866.80	\$10,401.60	\$866.80	\$10,401.60	\$866.80	\$10,401.60
		16,800 each 21 cases	Midland	NB		\$800.00	\$16,800.00	\$800.00	\$16,800.00	\$800.00	\$16,800.00
L.	Altoisid XR-G Ultra 40 lb. bags	520 lb. 13 bags	Midland	NB		\$528.00	\$6,864.00	\$528.00	\$6,864.00	\$528.00	\$6,864.00
		12,400 each 31 cases	Midland	NB		NB		\$659.00	\$20,429.00	\$659.00	\$20,429.00
N.	ReMoa TRQ™ ULV 30 gallon drum	30 gal. 1 drum	Bay	\$9,450.00	\$9,450.00	NB		NB		NB	



June 19, 2022

To: Denise L. Mason  
Procurement & Contracts Administrator  
3<sup>rd</sup> Floor County Services Building  
220 W. Ellsworth St., Midland MI 48640-5194

From: Jim Andrews  
Direct Accounts Manager Public Health  
Valent BioSciences LLC.  
870 Technology Way,

Libertyville, Illinois, 60048

**RE: 2018-2019 Bulk Granular & Liquid BTI Larvicide – Agreement of both vendor and Bay, Midland & Tuscola County to extend bid for 2024 & 2025 season.**

Valent BioSciences LLC. would like to offer to extend the current bid for both VectoBac G granular larvicide and VectoBac 12AS liquid larvicide for 2024 & 2025.

Listed are quantities and prices for each product formulation for each county.

<u>County</u>	<u>Product</u>	<u>Pack Size</u>	<u>Quantity</u>	<u>2023 Prices</u>	<u>2024 Prices - 2025 Prices</u>
Midland	VectoBac G	1,300 lb. Bags	89	\$1.211 lb.	\$1.249 lb.
Bay	VectoBac G	1,300 lb. Bags	122	\$1.211 lb.	\$1.249 lb.
Bay	VectoBac 12AS 30-gallon barrels		6	\$ 24.25 gal.	\$25.00 gal.
Tuscola	VectoBac G	40 lb. Bags	740	\$1.211 lb.	\$1.249 lb.
Midland	VectoBac 12AS 264-gallon totes		15	\$24.25 gal.	\$25.00 gal.
Midland	VectoBac 12AS 30-gallon barrels		12	\$24.25 gal.	\$25.00 gal.
Tuscola	VectoBac 12AS 30-gallon barrels		6	\$24.25 gal.	\$25.00gal.

Prices for 2024 & 2025 are 3% more than 2022 & 2023.  
Shipping is included in the price.

We look forward to your response to extend our current agreement.

Respectfully,

Jim Andrews

Cc: Drew Hunter

## RECREATION & FACILITIES

**CRISTEN GIGNAC, DIRECTOR**  
gignacc@baycounty.net

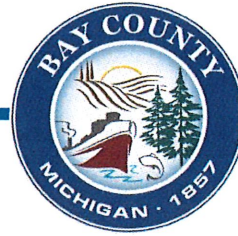
**Jon Morse, Buildings & Grounds Supervisor**  
morsej@baycounty.net

**Brad Moses, Civic Arena Manager**  
mosesb@baycounty.net

**Daniel Neering, Recreation Manager**  
neeringd@baycounty.net

**Dan Tomczak, Pinconning Park Manager**  
tomczakd@baycounty.net

**Beth Trahan, Recreation Coordinator**  
trahanb@baycounty.net



## BAY COUNTY

**JAMES A. BARCIA**  
County Executive

Tel: (989) 895-4132  
Fax: (989) 895-2094

To: Jerry Crete, Chairman of the Committee of the Whole  
From: Cristen Gignac, Director of Recreation & Facilities  
Date: January 22, 2025  
Subject: Swim Lesson Partnership

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**Request:** To gain approval from the Board of Commissioners to contribute \$10,000 to a Swim Lesson Partnership with Essexville Hampton Public Schools in order to provide pro-rated swim lessons for Bay County children.

**Background:** Bay County recognizes the value of children knowing how to swim. This is a life saving skill that is necessary for every child, but extraordinarily important in our water-based community. For the last two years, we partnered with Essexville Hampton Public Schools to provide swim lessons to Bay County children. Nearly 150 children, grades K-6<sup>th</sup>, received swim lessons through this program in 2024. Additionally, two open swim times were offered to our community as part of this program, as well as a holiday time swim. The child's cost of the program will be \$10. Bay County will supplement the remaining cost of the lesson and lifeguard costs. There are also pool rental costs calculated in this allocation of funds.

**Economics:** N/A. Project was approved in the 2025 budget.

**Recommendation:** It is recommended that the Board authorize Bay County to enter into an agreement for this swim partnership with Essexville Hampton Public Schools and sign documents as necessary after favorable review from Corporation Counsel.

cc: Jim Barcia, Finance, Corp Counsel, EHPS

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 18, 2025

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (2/11/2025)
- WHEREAS, Bay County recognizes the value of children learning how to swim as it is a life-saving skill that is necessary for every child, and is extraordinarily important in this water-based community; and
- WHEREAS, For the last two years, Bay County has partnered with Essexville Hampton Public Schools to provide swim lessons to nearly 150 children Bay County Children, grades K-6<sup>th</sup>, utilizing this program in 2024; and
- WHEREAS, Additionally, two open swim times were offered to the community as part of this program and a holiday time swim; and
- WHEREAS, the child’s cost of the program will be \$10. Bay County will supplement the remaining cost of the lesson and lifeguard costs. Pool rental costs are also calculated in this allocation of funds; and
- WHEREAS, Funds are currently budgeted in the 2025 Bay County Budget and no additional funds are required; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the renewal of the 2025 Swim Lesson Partnership Agreement with Essexville Hampton Public Schools; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute the Agreement with Essexville Hampton Public Schools and any related documents on behalf of the Bay County (Recreation & Facilities) following Corporation Counsel review and approval; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved

JEROME CRETE, CHAIR  
AND COMMITTEE

Rec & Facilities – 2025 Swim Lesson Partnership Agreement w/Essexville Hampton Public Schools  
\$10,000

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN-\_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



**BAY COUNTY  
PERSONNEL & EMPLOYEE RELATIONS**

**James A. Barcia**  
County Executive

---

**Tiffany Jerry**  
Director  
jerryt@baycounty.net

To: Jerome Crete, Committee of the Whole

From: Tiffany Jerry, Director, Personnel and Employee Relations

Date: February 5, 2025

Re: Ways and Means Agenda Item  
Excess Workers' Compensation Policy (2025-2027)

Please consider the following item for the next agenda of the Committee of the Whole.

**REQUEST:**

Upon review of Corporation Counsel, please approve a policy with Midwest Employers Casualty Company for Excess Insurance for Workers' Compensation for March 1, 2025 through February 1, 2027.

**BACKGROUND/ECONOMICS:**

The annual quote for excess coverage for the time period March 1, 2025 through February 1, 2027 is \$152,982 (\$76,491 annually). Funds are budgeted in the self-insurance fund. No additional funds are necessary. Note: This amount is split between Bay County, Bay County Department of Water and Sewer and the Bay County Medical Care Facility. The current annual amount is \$69,715 (March 1, 2023 – March 1, 2025).

**RECOMMENDATION:**

Please refer to the full board for approval and authorize the Board Chairman to sign the agreement with Midwest Employers Casualty Company (upon Corporation Counsel review).

Thank you for consideration. If you have any questions, I will be available at the meeting.

cc: Jim Barcia  
Amber Johnson  
Heather Pitcher  
Rebecca Marsters  
Scott Trepkowski  
Kim Priessnitz

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 18, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/11/2025)

WHEREAS Bay County’s current Excess Insurance for Workers’ Compensation expires March 1, 2025 and the Personnel Director wishes to continue this coverage for the period March 1, 2025, through February 1, 2027; and

WHEREAS, The annual quote for excess coverage for the time period March 1, 2025, through February 1, 2027 is \$152,982 (\$76,491 annually); and

WHEREAS, Funds are budgeted in the Self-Insurance Fund with no additional funds required; and

WHEREAS, This amount is split between Bay County, Bay County Department of Water and Sewer and the Bay County Medical Care Facility; and

WHEREAS, The current annual amount is \$69,715 (March 1, 2023 – March 1, 2025); Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Policy with Midwest Employers Casualty Company for Excess Insurance for Workers’ Compensation for the period March 1, 2025, through February 1, 2027, and authorizes the Chairman of the Board to execute the required Agreement with Midwest Employers Casualty Company on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Personnel - Excess Insurance for Workers’ Compensation – 2025-2027

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN-\_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



**BAY COUNTY  
PERSONNEL DEPARTMENT**

**James A. Barcia**  
County Executive

**Tiffany Jerry**  
Director  
[jerryt@baycountymi.gov](mailto:jerryt@baycountymi.gov)

To: Jerome Crete, Committee of the Whole

From: Tiffany Jerry, Director of Personnel and Employee Relations

Date: January 27, 2025

Re: **Committee of the Whole Agenda**



Please consider the following items for the agenda of your committee meeting scheduled for February 4, 2025.

1. **Request:** (New Position)  
To post and hire a new part-time Home Delivered Meals Driver.

**Background:**

The Bay County Department on Aging has seen growth in the Home Delivered Meals Program in the past year. They are now averaging 1050 to 1100 home delivered meals a day with 15 routes. Regulations from Region VII Area Agency on Aging state that "the longest delivery route for meals from the time of food preparation completion to delivery to the last client cannot exceed four hours." To remain compliant with this regulation, the Department on Aging is required to add an additional route.

**Finance/Economics:**

The cost of adding one new part-time Home Delivered Meals Driver to the Department on Aging's 2025 budget would be \$26,051.00 which includes fringe benefits. Funds do not exist in the current year's budget and funds from the Department on Aging's fund balance will need to be used.

**Recommendation:**

The Department on Aging requests the Board of Commissioners approve the request to post and hire an additional part-time Home Delivered Meal Driver position and that any required budget adjustments be approved.

Thank you for your consideration and approval of any necessary budget adjustments related to the aforementioned requests. If you have any questions or concerns, please feel free to contact me.

cc: Jim Barcia  
Amber Davis-Johnson  
Kim Priessnitz  
Beth Eurich



**BAY COUNTY  
DEPARTMENT ON AGING**

**James A. Barcia**  
County Executive


**Beth Eurich, LBSW**  
Director  
[euriche@baycountymi.gov](mailto:euriche@baycountymi.gov)

**Jessica Somerlott, LBSW**  
Senior Services Manager  
[somerlottj@baycountymi.gov](mailto:somerlottj@baycountymi.gov)

**Patty Gomez**  
Programming Services Manager  
[gomezp@baycountymi.gov](mailto:gomezp@baycountymi.gov)

**Jessica Foss**  
Nutrition Services Manager  
[fossj@baycountymi.gov](mailto:fossj@baycountymi.gov)

To: Tiffany Jerry, Personnel Director

From: Beth Eurich, Director, Department on Aging 

Date: January 27, 2025

RE: Request to post and hire a new PT HDM Driver position

**BACKGROUND:**

Bay County Department has seen growth in the Home Delivered Meal Program in the past year. We are now averaging 1050-1100 Home Delivered Meals a day with 15 routes daily. Per our regulations from Region VII Area Agency on Aging "The longest delivery route for meals from the time of food preparation completion to delivery to the last client cannot exceed four hours". In order to follow this regulation Department on Aging is required to add on an additional route.

**FINANCE and ECONOMICS:**

Attached is a wage study showing the cost of adding 1 new PT Meal HDM Driver to Department on Aging 2025 budget, funds do not exist in the current year's budget and funds from Department on Aging's Fund Balance will need to be used.

**RECOMMENDATION:**

The Department on Aging recommends that the Board of Commissioners approve the request to post and hire an additional Meal Driver position and that any required budget adjustments be approved.

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**515 Center Avenue, Suite 202 Bay City, Michigan 48708**

Tel: (989) 895-4100 Fax: (989) 895-4094

Email: [divonaging@baycountymi.gov](mailto:divonaging@baycountymi.gov) Website: [www.baycountymi.gov/Agine/](http://www.baycountymi.gov/Agine/)

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 18, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/11/2025)

WHEREAS The Bay County Department on Aging has seen growth in the Home Delivered Meals Program in the past year and are now averaging 1050 to 1100 home delivered meals a day with 15 route; and

WHEREAS, Regulations from Region VII Area Agency on Aging state that "the longest delivery route for meals from the time of food preparation completion to delivery to the last client cannot exceed four hours."; and

WHEREAS, To remain compliant with this regulation, the Department on Aging is required to add an additional route; and

WHEREAS, The cost of adding one new part-time Home Delivered Meals Driver to the Department on Aging's 2025 budget would be \$26,051.00, including fringe benefits. Funds do not exist in the current year's budget and funds from the Department on Aging's fund balance will need to be used; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves one (1) part-time Home Delivered Meals Driver position for the Bay County Department on Aging and authorizes posting and hiring of said position with funding for this position to come from the Bay County Department on Aging Millage Fund; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Personnel/Department on Aging – New Position: Part-Time Home Delivered Meals Driver

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

VOICE: YEAS\_\_\_ NAYS\_\_\_ EXCUSED\_\_\_

DISPOSITION: ADOPTED\_\_\_ DEFEATED\_\_\_ WITHDRAWN-\_\_\_

AMENDED\_\_\_ CORRECTED\_\_\_ REFERRED\_\_\_ NO ACTION TAKEN\_\_\_



2024 Fund Balance
\$9,903,861
\$1,824,885
\$2,723,731
<u>\$14,452,477</u>
(\$2,723,731)

Description	Journal Number	2024 Fund Balance
Unassigned Fund Balance or (Deficit) 12/31/2023		\$9,903,861
Previous years Assigned Fund Balance for P.O.'s*		\$1,824,885
Assigned Fund Balance for designation to balance 2024 budget		\$2,723,731
Unassigned & Assigned Fund Balance or (Deficit) at 12/31/2023		<u>\$14,452,477</u>
2024 Budgeted Surplus /(Deficit)		(\$2,723,731)
<b>BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH DECEMBER 2024</b>		
Increase 2024 budget for MSU Extension 2024 Budget. BOC approved per Resolution 2023-228	24-01-238	-124,238
Increase 2024 budget for MMRMA risk management insurance 7.1% increase. BOC approved this B.A. per Resolution 2023-237	24-01-235	-46,736
Decrease use of G.F. balance due to duplicate entry of one position in the Sheriff budget. BOC approves of this correction of a Budget per Resolution 2023-241	24-01-237	105,893
Budget for LeadsOnLine software for the Sheriff Dept. BOC approved this B.A. per Resolution 2023-185	24-01-472	-4,000
Budget for a 2023 P.O. rolled over for the Sheriff Dept. for a vehicle that the vendor never provided. BOC approved B.A. per Resolution 2023-241	24-01-547	-47,524
Budget for an increase due to new vehicle purchase prices increasing. BOC approved this B.A. per Resolution #2024-13	24-02-294	-14,500
Increase Juvenile Home budget for purchase of laundry equipment. BOC approved this B.A. per Resolution #2024-23	24-03-032	-6,000
Budget for Juvenile Home repairs. BOC approved this B.A. per Resolution #2024-22	24-03-033	-26,000
Budget for a 2023 P.O. rolled over for the elevator replacement project. BOC approved the Bid award and B.A. for this project by Resolution #2024-02*	24-03-218	-978,000
Correct the budget for Transportation asset management grant. BOC approved this B.A. by Resolution 2023-156	24-03-412	18,008
Correct the 2024 Civic Arena budget by removing a budgeted expense not needed. BOC approved this B.A. by Resolution 2023-241	24-03-116	2,500
Increase ISD 2024 budget for the additional cost to implement the lease tracking software. BOC approved of this B.A. per Resolution 2024-41	24-03-409	-2,500
Increase the budget for the price increase for Delta College fitness agreement. BOC approved this B.A. by Resolution 2023-188	24-03-411	-40
Budget for temporary help for the Treasurer's Office. BOC approved this B.A. per Resolution 2024-28	24-04-284	-6,000
Budget for open 2023 P.O.'s rolled over into the year 2024. BOC approved per Resolution 2023-241*	24-04-368	-926,506
To roll over the remaining \$6,899 revenue from 5-26-23 sale of a boat to purchase a trailer for a marine boat. BOC approved per Resolution 2023-241	24-05-369	-6,899
Increase 2024 Sheriff Marine Patrol & Dive Team budget to ensure 24-7 emergency coverage purchase equipment. BOC approved per Resolution 2024-98	24-06-286	-30,000
Correct Child Care Fund budget record additional grant revenue. BOC approved per Resolution 2024-126	24-09-049	43,750
Increase Civic Arena and Community Center 2024 budget for purchase of Daysmart software and credit card machines. BOC approved per Resolution 2024-79	24-10-182	-8,000

JANUARY 24, 2025	<u>-2,056,792</u>
Estimated Unassigned Fund Balance or (Deficit) 01/24/2025	<u>\$9,671,954</u>



**BAY COUNTY  
FINANCE DEPARTMENT**

**James A. Barcia**  
County Executive

**Scott Trepkowski**  
Finance Officer  
[trepkowskis@baycountymi.gov](mailto:trepkowskis@baycountymi.gov)

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
[priessnitzk@baycountymi.gov](mailto:priessnitzk@baycountymi.gov)

**Nicole Putt**  
Purchasing  
[puttn@baycountymi.gov](mailto:puttn@baycountymi.gov)

**Julie A. O'Malley**  
Information Systems Manager  
[omalleyj@baycountymi.gov](mailto:omalleyj@baycountymi.gov)

TO: Jerome Crete, Chairperson  
Committee of the Whole

FROM: Scott Trepkowski, Finance Officer

DATE: January 24, 2025

RE: Executive Directive #2007-011

**REQUEST:**

Please place this memo on the February 11, 2025, Committee of the Whole Agenda for your committee's information.

**BACKGROUND:**

On January 9, 2025, an email was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

**ECONOMICS:**

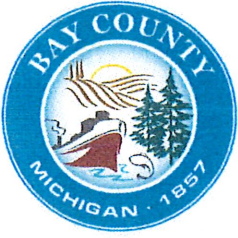
As of the date of this communication, the following are the updates to the previous correspondence:

- A. The federal/state grantor agencies that have responded to department's requests indicate that funding levels for the federal/state grants with regard to fiscal year 2024 and/or 2025 appear to have no changes.

**RECOMMENDATION:**

To receive.

cc: Jim Barcia, County Executive  
Kim Priessnitz, Assistant Finance Officer



**BAY COUNTY  
FINANCE/INFORMATION SYSTEMS**

**James A. Barcia**  
County Executive

**Scott Trepkowski**  
Finance Officer  
[trepkowskis@baycountymi.gov](mailto:trepkowskis@baycountymi.gov)

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
[priessnitzk@baycountymi.gov](mailto:priessnitzk@baycountymi.gov)

**Nicole Putt**  
Purchasing/Housing Rehab  
[puttn@baycountymi.gov](mailto:puttn@baycountymi.gov)

**Julie A. O'Malley**  
Information Systems Manager  
[omalleyj@baycountymi.gov](mailto:omalleyj@baycountymi.gov)

**TO:** Jerome Crete, Chairperson  
Committee of the Whole

**FROM:** Julie O'Malley  
Information Systems Manager

**RE:** DELL Support

**DATE:** January 29, 2025

**REQUEST:**

After review by Corporation Counsel authorize the Board Chair to sign any documents with Avalon for DELL SAN/Servers/Switches

**BACKGROUND:**

In 2020 Bay County engaged with Avalon with the purchase of DELL Storage Area Network equipment, servers, and switches to replace aging hardware. With the assistance of DELL Financial Services, the County leased the equipment for five years with the agreement the County would own the equipment at the end of the lease. The last lease payment was made. To extend the use of the equipment support, additional support needs to be purchased. The County can purchase support extensions for the equipment to be support the equipment until August 31, 2026. The support extension will allow for a new solution to be developed and purchased in 2026. Avalon is a premiere vendor for DELL and offers support extensions on all the equipment procured in 2020. In compliance with Bay County's Purchasing Policy bidding requirements, I have requested that a sole source letter be submitted because Avalon receives premiere vendor pricing.

**ECONOMICS:**

The annual cost of the equipment and service under the Dell/Avalon contract was \$79,500. The cost of the extended support with Avalon through August 2026 is \$76,154. Funds exist within the 2025 budget and a budget adjustment will need to be made for the cost of the support renewal of the equipment.

**RECOMMENDATION:**

Authorize the Board Chairman to sign any and all documents related with Avalon regarding support renewals.

cc: James A. Barcia Tiffany Jerry Kim Priessnitz Amber Davis-Johnson

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 18, 2025

RESOLUTION

**BY:** COMMITTEE OF THE WHOLE (2/11/2025)

**WHEREAS,** In 2020 Bay County engaged with Avalon for the purchase of Dell Storage Area Network equipment, servers, and switches to replace aging hardware; and

**WHEREAS,** With the assistance of Dell Financial Services, Bay County had a computer/equipment “lease to own” agreement with Dell/Avalon for five years and now owns the computer/equipment; and

**WHEREAS,** Approval is requested to enter into an extended service contract with Avalon for continued equipment support. Bay County can purchase support extensions for the equipment to be supported until August 31, 2026; and

**WHEREAS,** The support extension will allow for a new solution to be developed and purchased in 2026; and

Avalon is a premier vendor for Dell and offers support extensions on all the equipment procured in 2020. In compliance with Bay County’s Purchasing Policy bidding requirements, a sole source letter is requested for submission as Avalon receives premiere vendor pricing from Dell; and

**WHEREAS,** The annual cost of the equipment and service under the Dell/Avalon contract was \$79,500. The cost of the extended support with Avalon through August 2026 is \$76,154. Funds exist within the 2025 budget, and a budget adjustment will need to be made for the cost of the equipment support renewal; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners approves the purchase of up to \$76,154 for extended support with Dell/Avalon through August 2026; Be It Further

**RESOLVED** That the Chairman of the Board is authorized to execute required documents on behalf of Bay County (Information Systems Division) following Corporation Counsel review and approval; Be It Finally

**RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Finance/Information Systems – Dell/Avalon Support

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN-\_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 18, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/11/2025)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

1/9/2025	\$539,709.70
1/9/2025	\$54,084.34
1/15/2025	\$787,176.93
1/15/2025	\$137,066.79
1/23/2025	\$258,805.30
1/23/2025	\$288,196.76
1/29/2025	\$193,141.99
1/30/2025	\$590,826.35
2/5/2025	\$264,572.23
2/5/2025	\$636,868.40

JEROME CRETE, CHAIR  
AND COMMITTEE

Payables

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

**OFFICE OF ASSIGNED COUNSEL  
MONTHLY REPORT  
NOVEMBER, 2024**

				<u>Nov. 2022</u>	<u>Nov. 2023</u>	<u>Nov. 2024</u>
<b>Total Number of Arraignments:</b> .....				<b>284</b>	<b>217</b>	<b>226</b>
C.C. FEL/VOP/PPO	17	Felony	52			
C.C. VOB/FTA/OSC	5	Misdemeanors	46			
				Traffic 54		
Arraign. Only	17	Arraign. in DC by Retained	3			
D.C. VOB/FTA/OSC/FTP	32	Arraign. in DC IPP	0			
				Arraign. in DC by Assign. Atty. 0		
<b>Total Number of Referrals:</b> .....				<b>229</b>	<b>183</b>	<b>235</b>
C.C. FEL/VOP/PPO	17	Misd.	91			
Felony	52	Traffic	75			
<b>Total Number of Assignments:</b> .....				<b>229</b>	<b>181</b>	<b>233</b>
C.C. FEL/VOP/PPO	17	Misd.	90			
Felony	52	Traffic	74			
<b>Total Number of Defendants denied Court Appointed Counsel:</b> .....				<b>0</b>	<b>2</b>	<b>2</b>
C.C. FEL/VOP/PPO	0	Misd.	1			
Felony	0	Traffic	1			

**ARRAIGNMENTS**

**JEFF MARTIN**

				<u>Nov. 2022</u>	<u>Nov. 2023</u>	<u>Nov. 2024</u>
<b>Total Arraignments:</b> .....				<b>169</b>	<b>74</b>	<b>117</b>
Felonies	25					
Misd.	33					
Traffic	33					
Arraign. Only	10	Settled at Arraignment	0			
VOB/FTA/OSC/FTP	16					

**GARSKE/HEWITT**

				<u>Nov. 2022</u>	<u>Nov. 2023</u>	<u>Nov. 2024</u>
<b>Total Arraignments:</b> .....				<b>83</b>	<b>102</b>	<b>84</b>
Felonies	27					
Misd.	13					
Traffic	21					
Arraign. Only	7	Settled at Arraignment	0			
VOB/FTA/OSC/FTP	16					

**CIRCUIT COURT**

				<u>Nov. 2022</u>	<u>Nov. 2023</u>	<u>Nov. 2024</u>
<b>Total Arraignments:</b> .....				<b>24</b>	<b>28</b>	<b>22</b>
		<b>Arraigned by Assigned Attorney</b>				
C.C. FEL/VOP/PPO	17	17	0	Assigned without an Arraignment 0		
C.C. VOB/FTA/OSC	5	5	0			

**ASSIGNMENTS**

There were a total of **233** defendants assigned

**ANDREA LABEAN**

Nov. 2022	Nov. 2023	Nov. 2024
38	17	3

Assignments: .....

		Arraigned by LaBean	Arraigned by POLTORAK on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	0		1	
Felonies	0			
Misd.	1			
Traffic	2			

There were a total of **233** assignments on felonies, misdemeanors, traffic & violations of probation, which the Andrea LaBean was assigned.

3 or 1%

**CHRISTOPHER JOHNSON**

Nov. 2022	Nov. 2023	Nov. 2024
19	25	15

Assignments: .....

		Arraigned by POLTORAK/Johnson	Arraigned by POLTORAK on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	3	3	2	
Felonies	11			
Misd.	1			
Traffic	0			

There were a total of **233** assignments on felonies, misdemeanors, traffic & violations of probation, which the Christopher Johnson was assigned.

15 or 6%

**MICHAEL KANUSZEWSKI**

Nov. 2022	Nov. 2023	Nov. 2024
53	29	1

Assignments: .....

		Arraigned by Kanuszewski	Arraigned by Kanuszewski on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	0			
Felonies	0			
Misd.	1			
Traffic	0			

There were a total of **233** assignments on felonies, misdemeanors, traffic & violations of probation, which the Michael Kanuszewski was assigned.

1 or 0%

**MICHAEL HUBER**

Nov. 2022	Nov. 2023	Nov. 2024
3	13	15

Assignments: .....

		Arraigned by POLTORAK	Arraigned by Huber on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	1	1		
Felonies	12			
Misd.	1			
Traffic	1			

There were a total of **233** assignments on felonies, misdemeanors, traffic & violations of probation, which the Michael Huber was assigned.

15 or 6%

**AARON HETHERINGTON**

Nov. 2022	Nov. 2023	Nov. 2024
25	21	9

Assignments: .....

		Arraigned by POLTORAK	Arraigned by POLTORAK on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	3	3	2	
Felonies	5			



Misd.	1
Traffic	0




There were a total of **233** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Aaron Hetherington** was assigned 9 or 4%.

**ANDREW BONNELL**

Nov. 2022    Nov. 2023    Nov. 2024

Assignments: ..... **75**    **28**    **27**

		<b>Arraigned by Bonnell</b>	<b>Arraigned by Bonnell on VOB/FTA/OSC</b>	<b>Assigned without an Arraignment</b>
C.C. FEL/VOP/PPO	0			
Felonies	0			
Misd.	15			
Traffic	12			

There were a total of **233** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Andrew Bonnell** was assigned 27 or 12%.

**ROSTER ATTORNEYS**

Nov. 2022    Nov. 2023    Nov. 2024

Assignments: ..... **16**    **48**    **163**

		<b>Arraigned by Assigned Attorney/POLTORAK</b>	<b>Arraigned by Assigned Attorney on VOB/FTA/OSC</b>	<b>Assigned without an Arraignment</b>
C.C. FEL/VOP/PPO	10	10		
Felonies	24			
Misd.	70			44
Traffic	59			20

SETTLED 2 VOP'S @ ARRAIGNMENT

There were a total of **233** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Roster Attorneys** were assigned 163 or 70%.

**RETAINED ATTYS.**

**IPP**

**DENIED**

**ASSIGNED W/OUT ARRAIGN**

C.C. FEL/VOP/PPO	
C.C. VOB/FTA/OSC	
Felonies	
Misd.	3
Traffic	
D.C. VOB/FTA/OSC	

C.C. FEL/VOP/PPO	
C.C. VOB/FTA/OSC	
Felonies	
Misd.	
Traffic	
D.C. VOB/FTA/OSC	

C.C. FEL/VOP/PPO	
Felonies	
Misd.	1
Traffic	1
<b>Total Denied</b>	<b>2</b>

Assigned w/o Arraign. C.C.	0
Assigned w/o Arraign. D.C.	64
WAIVED ATTORNEY	0

Total Arraignments In	
Dist. Ct. By Retained	3

Total Arraignments In	
Dist. Court IPP	0

**COMMITTEE OF THE WHOLE  
MINUTES**

MEETING OF THE BAY COUNTY COMMITTEE OF THE WHOLE HELD ON TUESDAY, JANUARY 7, 2025, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR CRETE AT 4:00 P.M.

**MOTION NO.**

COMMISSIONERS PRESENT:		1	2	3	4	5	6	7	8	9	10	11	12
JEROME CRETE, CHAIR	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
KATHY NIEMIEC, V. CHAIR	p	Y	Y	Y	S/Y	Y	Y	Y	Y	Y	Y	Y	Y
VAUGHN J. BEGICK	P	M/Y	S/Y	S/Y	Y	M/Y	Y	Y	Y	Y	S/Y	S/Y	S/Y
LARRY BESON	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
CHRISTOPHER T. RUPP	P	S/Y	M/Y	M/Y	Y	Y	S/Y	Y	Y	Y	Y	Y	Y
JESSE DOCKETT	P	Y	Y	Y	Y	Y	M/Y	M/Y	S/Y	S/Y	M/Y	Y	Y
TIM BANASZAK, EX OFFICIO	P	Y	Y	Y	M/Y	S/Y	Y	S/Y	M/Y	M/Y	Y	M/Y	M/Y

**MOTION NO.**

COMMISSIONERS PRESENT:		13	14	15	16	17	18	19	20	21	22	23	24
JEROME CRETE, CHAIR													
KATHY NIEMIEC, V. CHAIR													
VAUGHN J. BEGICK													
LARRY BESON													
CHRISTOPHER T. RUPP													
JESSE DOCKETT													
TIM BANASZAK, EX OFFICIO													

**MOTION NO.**

COMMISSIONERS PRESENT:		25	26	27	28	29	30	31	32	33	34	35	36
JEROME CRETE, CHAIR													
KATHY NIEMIEC, V. CHAIR													
VAUGHN J. BEGICK													
LARRY BESON													
CHRISTOPHER T. RUPP													
JESSE DOCKETT													
TIM BANASZAK, EX OFFICIO													

OTHERS PRESENT: A. Davis-Johnson, J.Barcia, M. Beaver, C. Gignac, N. Paige, L. Arsenault, T.Jerry, B.Eurich, D.Banaszak, F.Moore, K.Shark, W.Prince, J.Strasz

ZOOM:

M- MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

COMMITTEE OF THE WHOLE  
MINUTES  
TUESDAY, JANUARY 7, 2025  
PAGE 2

MOTION NO.

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NOTE: In addition to these typed minutes, which provide an overview of the meeting and are not verbatim, this Committee meeting was also videotaped. The tapes are available for review in the Executive's Office or can be viewed on Bay County's website, [www.baycountymi.gov/executive/videos](http://www.baycountymi.gov/executive/videos).

Under Changes to the Agenda, Commissioner Begick motioned to modify the agenda to add a resolution to hire the Board Analyst/Advisor recommendation given by the Interviewing Committee. It was,

1. **MOVED, SUPPORTED, AND CARRIED TO MODIFY JANUARY 7, 2025, COMMITTEE OF THE WHOLE AGENDA AS AMENDED ABOVE.**
2. **MOVED, SUPPORTED, AND CARRIED TO APPROVE THE JANUARY 7, 2025, COMMITTEE OF THE WHOLE AGENDA AS MODIFIED.**
3. **MOVED, SUPPORTED, AND CARRIED TO APPROVE DECEMBER 10, 2024, COMMITTEE OF THE WHOLE MINUTES AS PRINTED.**

Public input was called. Kevin Shark of Pinconning, MI, addressed the Committee. Mr. Shark introduced himself as Bay County Road Commissioner, family man, entrepreneur, businessman, and non-profit director. He congratulated County Executive Jim Barcia on his recent victory and thanked him for everything he has done for Bay County. Mr. Shark commended the Commissioners, expressed his excitement about the coming years and encouraged the Commissioners to listen to one another.

4. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR FY2025 WITH JURY SYSTEMS INCORPORATED SOFTWARE AGREEMENT (COURTS).**
5. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: A&D HOME HEALTH CARE, INC. CONTRACT RENEWAL (DEPARTMENT ON AGING).**
6. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: BLUE CROSS COMPLETE AGREEMENT(S) FOR ELEVATED BLOOD LEAD CASE MANAGEMENT (HEALTH DEPARTMENT).**
7. **MOVED, SUPPORTED AND CARRIED TO RECEIVE GENERAL FUND EQUITY 2024 (FINANCE).**
8. **MOVED, SUPPORTED AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11 (FINANCE).**

A brief discussion centered on why a rebid for the Bay County Waste & Recycling IFB was needed. Purchasing Agent Frances Moore explained that changes in the industry made it difficult to score the original bid.

9. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: BID AWARD NOTIFICATION FOR IFB 2024-26 BAY COUNTY WASTE & RECYCLING REMOVAL REBID (FINANCE/PURCHASING).**
10. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED PAYABLES RESOLUTION (FINANCE).**
11. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: THE HIRE OF BOARD ANALYST/ADVISOR RECOMMENDATION (INTERVIEWING COMMITTEE/BOARD OF COMMISSIONERS)**

**Under Announcements, The County Executive thanked Kevin Shark for attending the Committee meeting and for his thoughtful remarks about the Board and himself. He congratulated him for the campaign he waged.**

**Additionally, County Executive Barcia praised the work of the Veterans Affairs Department and congratulated it on receiving the 2024 Leo Leggett Award in recognition of its service officers' excellent work in securing 4.7 million dollars in benefits for area veterans and their families.**

**There being no further business, it was**

12. **MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:31 P.M.).**

**Submitted By:**

**Lindsey Arsenault  
Board Coordinator**